## How to apply convocation application online

The candidates who have completed their UG, PG and Doctoral degree programme provisionally from this University till 31-03-2022 are eligible to apply for the convocation either "IN-PERSON" or "IN-ABSENTIA"

To start with University Application, user has entering screen as shown below.

### URL: - http://kvafsubidar.inhawk.com/ -

Click on the above URL link. Following convocation home page will display. In following screen read the instructions carefully, before filling the convocation application.

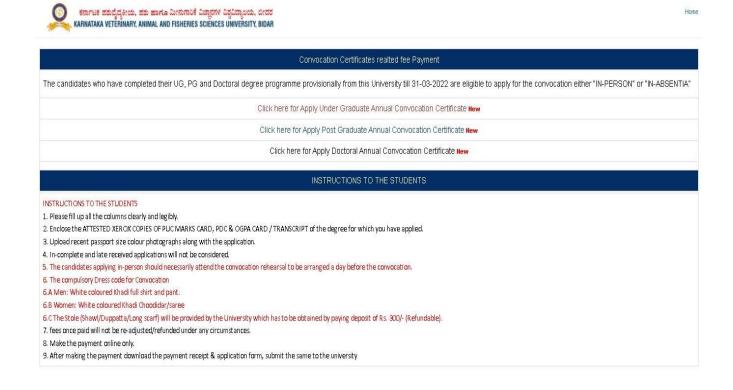


Figure showing the Convocation Certificate related Screen.

After reading instructions, Separate online convocation application links are provided for Under Graduate (UG), Post Graduate & Doctoral Degree (Ph.D.), select/click the link do you want apply it refer the following image.



Figure showing the Convocation certificate links for UG/ PG/ Ph.D.

Before starting filling the convocation application. Following things make it ready

- Student color pass post size photo, .jpg, .jpeg, .pjpeg format only & photo size should be between 10KB and 100KB
- **PDC certificate** supports, .jpg, .jpeg, .pjpeg or .pdf format only & file size should be between 10KB to 1MB
- Caste certificate supports, .jpg, .jpeg, .pjpeg or .pdf format only & file size should be between 10KB to 1MB
- Image of candidate name & father name written/typed on plane paper, .jpg, .jpeg, .pjpeg format only & image size should be between 10KB and 100KB

Figure showing the Online Application for Convocation UG certificate Page.



After clicking on the Particular Type of Convocation, then you have to search it by the Student ID number. Give the Student Id in the Text Box and click on the Search Button. Following page will display to the applicant. For first time search of student id a new application form will display. Refer the following screens.

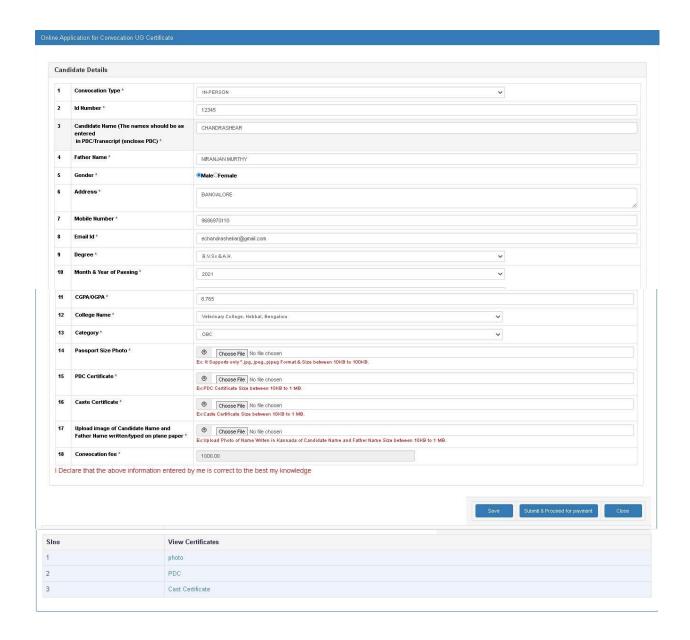


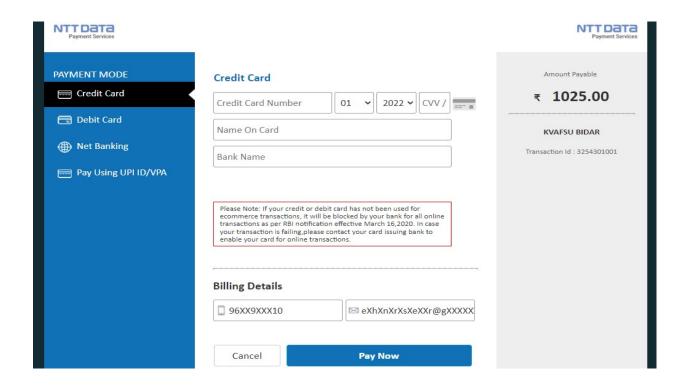
Figure showing the Online Application for Convocation UG certificate Page.

In the above screen applicant has to select/enter all the mandatory fields where ever it is applicable. Upload the scanned photos & documents. For SC/ST/Cat-1 category student compulsorily upload the caste certificate. After entering all the fields click on "Save" button. Saved successfully!, a message will be displayed & "submit & proceed for payment" button will also display.

After Click on the "submit & proceed for payment" button following screen will display. Here tick mark the I Agree that the above information is correct.

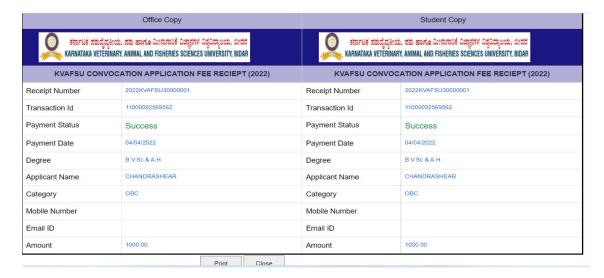


After tick marking, Online Payment will enabled. Click on "Online Payment" button, following payment gateway page will display.



In the above screen, there are multiple options for making the payment, here applicant has to select any one and make the payment.

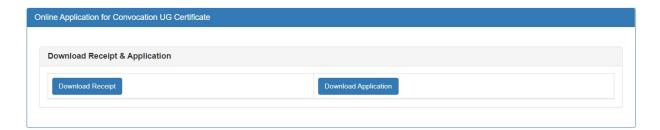
After successful payment, you can download the receipt is as follows.



Any time you can download the receipt & convocation application after the successful payment only, refer the following screen,



Here enter the student id number and click on "Search" button. Following options will display



To download the receipt click on "Download Receipt" & to download the filled application form click on "Download Application"



# ಕರ್ನಾಟಕ ಪತುವೈದ್ಯಕೀಯ, ಪತು ಹಾಗೂ ಮೀನುಗಾರಿಕೆ ವಿಚ್ಚಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೀದರ

## KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY, BIDAR

#### 12th CONVOCATION APPLICATION IN-PERSON

UG

1	Name of the Candidate (The names should be as entered in DC / transcript (enclose PDC)	CHANDRASHEAR
2	Name of the Father	NIRATHY
3	Sex	Male
5	Address for Correspondence	BANGALORE
6	Mobile No.	9
7	E-mail ID;	J. Loom
8	Degree programme	B.V.Sc & A.H.
9	Year and Month	2021 February
10	ID No.	12345
11	CGPA/ OGPA	8.765
12	Name of the college where the above degree programme was completed.	Veterinary College, Hebbal, Bengaluru
13	Receipt No	2022KVAFSU30000001
14	Payment Date & Time	01/04/2022
15	Transaction Id	11000091919091
16	Amount Paid	1000.00
17	Category	OBC

#### Date: SIGNATURE OF THE APPLICANT

#### INSTRUCTIONS TO THE CANDIDATES

- Enclose the ATTESTED XEROX COPIES OF PUC MARKS CARD, PDC & OGPA CARD / TRANSCRIPT of the degree for which you have applied.
- The candidates applying in-person should necessarily attend the convocation rehearsal to be arranged a day before the convocation.
- The candidates applying in-person should necessarily attend the convocation rehearsal to be arranged a day before the convocation.
- 4. The compulsory Dress code for Convocation
- A Men: White coloured Khadi full shirt and pant.
- B Women: White coloured Khadi Choodidar/saree
- C The Stole (Shawl/Duppatta/Long scarf) will be provided by the University which has to be obtained by paying deposit of Rs. 300'- (Refundable).