

## How to apply convocation application online

The candidates who have completed their UG, PG and Doctoral degree programme provisionally from this University till 31-03-2022 are eligible to apply for the convocation either **“IN-PERSON”** or **“IN-ABSENTIA”**

To start with University Application, user has entering screen as shown below.

**URL: - <http://kvafsubidar.inhawk.com/> -**

Click on the above URL link. Following convocation home page will display. In following screen read the instructions carefully, before filling the convocation application.

The screenshot shows the KVAFSU Bidar website. At the top left is the university logo and name in Kannada and English. At the top right is a 'Home' link. The main content area has a dark blue header with the text 'Convocation Certificates related fee Payment'. Below this, a paragraph states that candidates who have completed their UG, PG, and Doctoral degree programmes provisionally from the university till 31-03-2022 are eligible to apply for the convocation either 'IN-PERSON' or 'IN-ABSENTIA'. There are three links with red 'New' tags: 'Click here for Apply Under Graduate Annual Convocation Certificate', 'Click here for Apply Post Graduate Annual Convocation Certificate', and 'Click here for Apply Doctoral Annual Convocation Certificate'. Below these links is another dark blue header with the text 'INSTRUCTIONS TO THE STUDENTS'. Under this header, there is a section titled 'INSTRUCTIONS TO THE STUDENTS' with a list of nine instructions. The instructions cover filling out the application form, enclosing attested copies of marks cards and transcripts, uploading recent photographs, and details about the convocation dress code (white khadi for men and white khadi choodidar/saree for women) and the provision of a stole. It also mentions that fees are non-refundable and that payment should be made online.

**Convocation Certificates related fee Payment**

The candidates who have completed their UG, PG and Doctoral degree programme provisionally from this University till 31-03-2022 are eligible to apply for the convocation either "IN-PERSON" or "IN-ABSENTIA"

[Click here for Apply Under Graduate Annual Convocation Certificate](#) **New**

[Click here for Apply Post Graduate Annual Convocation Certificate](#) **New**

[Click here for Apply Doctoral Annual Convocation Certificate](#) **New**

**INSTRUCTIONS TO THE STUDENTS**

**INSTRUCTIONS TO THE STUDENTS**

1. Please fill up all the columns clearly and legibly.
2. Enclose the ATTESTED XEROX COPIES OF PUC MARKS CARD, PDC & OGPA CARD / TRANSCRIPT of the degree for which you have applied.
3. Upload recent passport size colour photographs along with the application.
4. In-complete and late received applications will not be considered.
5. The candidates applying in-person should necessarily attend the convocation rehearsal to be arranged a day before the convocation.
6. The compulsory Dress code for Convocation
- 6.A Men: White coloured Khadi full shirt and pant.
- 6.B Women: White coloured Khadi Choodidar/saree
- 6.C The Stole (Shawl/Duppatta/Long scarf) will be provided by the University which has to be obtained by paying deposit of Rs. 300/- (Refundable).
7. fees once paid will not be re-adjusted/refunded under any circumstances.
8. Make the payment online only.
9. After making the payment download the payment receipt & application form, submit the same to the university

**Figure showing the Convocation Certificate related Screen.**

After reading instructions, Separate online convocation application links are provided for **Under Graduate (UG), Post Graduate & Doctoral Degree (Ph.D.)**, select/click the link do you want apply it refer the following image.

Convocation Certificates related fee Payment
The candidates who have completed their UG, PG and Doctoral degree programme provisionally from this University till 31-03-2022 are eligible to apply for the convocation either "IN-PERSON" or "IN-ABSENTIA"
<a href="#">Click here for Apply Under Graduate Annual Convocation Certificate</a> <b>New</b>
<a href="#">Click here for Apply Post Graduate Annual Convocation Certificate</a> <b>New</b>
<a href="#">Click here for Apply Doctoral Annual Convocation Certificate</a> <b>New</b>

### Figure showing the Convocation certificate links for UG/ PG/ Ph.D.

Before starting filling the convocation application. Following things make it ready

- **Student color pass post size photo**, .jpg, .jpeg, .png format only & photo size should be between 10KB and 100KB
- **PDC certificate** supports , .jpg, .jpeg, .png or .pdf format only & file size should be between 10KB to 1MB
- **Caste certificate** supports , .jpg, .jpeg, .png or .pdf format only & file size should be between 10KB to 1MB
- **Image of candidate name & father name written/typed on plane paper**, .jpg, .jpeg, .png format only & image size should be between 10KB and 100KB

### Figure showing the Online Application for Convocation UG certificate Page.

Online Application for Convocation UG Certificate			
Enter Id Number	<input type="text" value="Enter ID Number"/>	<input type="button" value="Search"/>	<input type="button" value="Clear"/>

After clicking on the Particular Type of Convocation, then you have to search it by the Student ID number. Give the Student Id in the Text Box and click on the Search Button. Following page will display to the applicant. For first time search of student id a new application form will display. Refer the following screens.

Candidate Details	
1	Convocation Type * IN-PERSON
2	Id Number * 12345
3	Candidate Name (The names should be as entered in PDC/Transcript (enclose PDC) * CHANDRASHEAR
4	Father Name * NIRANJAN MURTHY
5	Gender * <input checked="" type="radio"/> Male <input type="radio"/> Female
6	Address * BANGALORE
7	Mobile Number * 9886970110
8	Email Id * echandrashekar@gmail.com
9	Degree * B.V.Sc & A.H.
10	Month & Year of Passing * 2021
11	CGPA/OGPA * 8.765
12	College Name * Veterinary College, Hebbal, Bengaluru
13	Category * OBC
14	Passport Size Photo * <input type="button" value="Choose File"/> No file chosen <small>Ex: It Supports only *.jpg, .jpeg, .png Format &amp; Size between 10KB to 100KB.</small>
15	PDC Certificate * <input type="button" value="Choose File"/> No file chosen <small>Ex:PDC Certificate Size between 10KB to 1 MB.</small>
16	Caste Certificate * <input type="button" value="Choose File"/> No file chosen <small>Ex:Caste Certificate Size between 10KB to 1 MB.</small>
17	Upload image of Candidate Name and Father Name written/typed on plane paper * <input type="button" value="Choose File"/> No file chosen <small>Ex:Upload Photo of Name Written in Kannada of Candidate Name and Father Name Size between 10KB to 1 MB.</small>
18	Convocation fee * 1000.00

I Declare that the above information entered by me is correct to the best my knowledge

SNo	View Certificates
1	photo
2	PDC
3	Cast Certificate

**Figure showing the Online Application for Convocation UG certificate Page.**

In the above screen applicant has to select/enter all the mandatory fields where ever it is applicable. Upload the scanned photos & documents. For SC/ST/Cat-1 category student compulsorily upload the caste certificate. After entering all the fields click on “Save” button. **Saved successfully!**, a message will be displayed & “**submit & proceed for payment**” button will also display.

After Click on the “**submit & proceed for payment**” button following screen will display. Here tick mark the **I Agree that the above information is correct.**

Online Application for Convocation Certificate

**KVAFSU CONVOCATION APPLICATION FEE**

**Mandatory Parameters**

Student Name	<input type="text" value="N A"/>	
Email	<input type="text" value=""/>	
Mobile No	<input type="text" value=""/>	
Application Fee	₹ 1000	
Fine Amount	₹ 0	
Challan Charges	₹ 25	
Total Amount	₹ 1025	

☒ Agree that the above information is correct

After tick marking, Online Payment will enabled. Click on “Online Payment” button, following payment gateway page will display.

**NTT Data**  
Payment Services

**PAYMENT MODE**

- ☒ Credit Card
- ☐ Debit Card
- ☐ Net Banking
- ☐ Pay Using UPI ID/VPA

**Credit Card**

01

2022

CVV /

Name On Card

Bank Name

Please Note: If your credit or debit card has not been used for ecommerce transactions, it will be blocked by your bank for all online transactions as per RBI notification effective March 16,2020. In case your transaction is failing, please contact your card issuing bank to enable your card for online transactions.

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**Billing Details**

96XX9XXX10

eXhXnXrXsXeXXr@gXXXXX

Amount Payable

₹ 1025.00



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KVAFSU BIDAR

Transaction Id : 3254301001

In the above screen, there are multiple options for making the payment, here applicant has to select any one and make the payment.

After successful payment, you can download the receipt is as follows.

Office Copy		Student Copy	
 ಕರ್ನಾಟಕ ಪಶುವೈದ್ಯಕೀಯ, ಪಶು ಹಾಗೂ ಮೀನುಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬಿದರ KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY, BIDAR		 ಕರ್ನಾಟಕ ಪಶುವೈದ್ಯಕೀಯ, ಪಶು ಹಾಗೂ ಮೀನುಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬಿದರ KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY, BIDAR	
KVAFSU CONVOCAION APPLICATION FEE RECIEPT (2022)		KVAFSU CONVOCAION APPLICATION FEE RECIEPT (2022)	
Receipt Number	2022KVAFSU30000001	Receipt Number	2022KVAFSU30000001
Transaction Id	11000092569562	Transaction Id	11000092569562
Payment Status	Success	Payment Status	Success
Payment Date	04/04/2022	Payment Date	04/04/2022
Degree	B.V.Sc & A.H.	Degree	B.V.Sc & A.H.
Applicant Name	CHANDRASHEAR	Applicant Name	CHANDRASHEAR
Category	OBC	Category	OBC
Mobile Number		Mobile Number	
Email ID		Email ID	
Amount	1000.00	Amount	1000.00

Any time you can download the receipt & convocation application after the successful payment only, refer the following screen,

Online Application for Convocation UG Certificate

Enter Id Number

Here enter the student id number and click on “**Search**” button. Following options will display

Online Application for Convocation UG Certificate

Download Receipt & Application

To download the receipt click on “**Download Receipt**” & to download the filled application form click on “**Download Application**”



ಕರ್ನಾಟಕ ಪಶುವೈದ್ಯಕೀಯ, ಪಶು ಹಾಗೂ ಮೀನುಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೀದರ  
KARNATAKA VETERINARY, ANIMAL AND FISHERIES SCIENCES UNIVERSITY, BIDAR

12th CONVOCATION APPLICATION IN-PERSON

UG

1	Name of the Candidate (The names should be as entered in DC / transcript (enclose PDC))	CHANDRASHEAR	
2	Name of the Father	NIRA.....ITHY	
3	Sex	Male	
5	Address for Correspondence	BANGALORE	
6	Mobile No.	98	
7	E-mail ID:	.....@.....I.com	
8	Degree programme	B.V.Sc & A.H.	
9	Year and Month	2021 February	
10	ID No.	12345	
11	CGPA/ OGPA	8.765	
12	Name of the college where the above degree programme was completed.	Veterinary College, Hebbal, Bengaluru	
13	Receipt No.	2022KVAFSU30000001	
14	Payment Date & Time	01/04/2022	
15	Transaction Id	11000091919001	
16	Amount Paid	1000.00	
17	Category	OBC	

Date:.....

SIGNATURE OF THE APPLICANT

INSTRUCTIONS TO THE CANDIDATES

1. Enclose the ATTESTED XEROX COPIES OF PUC MARKS CARD, PDC & OGPA CARD / TRANSCRIPT of the degree for which you have applied.
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